REQUEST FOR TENDER
N. TEH 22/00003
Purchasing of BAG, jute, for sand, 50x75 cm

Date: 18.05.2022

Closing Date and time: 30 May 2022 @ 14:00 hrs (Tehran Time)
Please acknowledge receipt of this Request (by e-mail)

To:	From:
Iran Tehran Mobile: Contact person:	International Committee of The Red Cross, Tehran, Islamic Republic of Iran
	No. 4, Azar Dead-End, Shahid Sharifimanesh St. Elahieh, Tehran – Iran

1. INTRODUCTION

The International Committee of the Red Cross is an international, independent, neutral organization ensuring humanitarian protection and assistance for victims of armed conflicts and other situations of violence.

Within the framework of its assistance program in Iran, the ICRC intends to purchase for the below mentioned as per the following terms and conditions.

2. GOODS, QUANTITY AND SPECIFICATIONS

BAG, jute, for sand, 70x35cm with the kenaf rope on the top for wrapping
Qty: 8'000 pcs

Size: 50 X 75 cm +/- 2%
Weight: min 215 gr.

For any technical clarifications please send your message to all the following email address-es otherwise bidder will be disqualified:

To: teh_tender_services@icrc.org

3. PACKING AND MARKING

Every 200 pieces of bag shall be packed in New, clean, dry, strong and undamaged bag jute or PP bag. Bags shall be stitched on both ends.

4. PRICE

Prices offered have to be final and will not be negotiated.

Offers required in IRR

Prices offered should not be linked with any variant. Offers linked with variants will be rejected.

Prices offered should not be affected by any fluctuation of the local currency during the contract duration.

5.   PAYMENT TERMS

Payment will be done by bank transfer or cheque within 14 calendar days from the date of delivery of the Goods as per the INCOTERMS agreed and The quality (visual and/or lab test results) acceptance at time of loading and/or unloading by the ICRC or by an inspection agency mandated by and at ICRC costs.

Amount to be paid will be corresponding to received and accepted quantities only.

Documents required for payment:

-    Commercial Invoice

6.   DELIVERY TERMS AND SCHEDULE

As per Incoterms ICC ® 2020

FCA supplier factory

✓   Delivery must be mentioned in your offer
✓   Seller must inform the Buyer **72 hours** in advance of the delivery.
✓   Partial Shipment Allowed: **NO.**

Bidders should offer their best possible delivery time and should be mentioned clearly in calendar days.

Any offer received missing Delivery Time and Incoterms will not be considered and will be automatically rejected.

7.   PENALTY CLAUSE

Failure by Seller to dispatch the full quantity by the mentioned date will result in the Seller being charged a penalty fee sum of a 1% reduction of the value of the undelivered goods per day of delay. The Buyer reserves the exclusive right for partial or total cancellation of the order. The Buyer reserves the right to make a final decision on the penalty fee sum and if it should apply. The penalties won't apply in the case of delays in case of force majeure.

8.   QUALITY INSPECTION AND ACCEPTANCE

The Seller will be responsible for the quantity and quality delivered, according to the agreed specifications.

This contract is subject to quality acceptance by the survey company mandated by and at the Buyer's cost, or by the Buyer himself. The Seller will give all the necessary assistance to the survey company, and/or to the Buyer's Quality Controller.

In case of delivery of nonconforming merchandise, the Buyer has the right to reject commodities not meeting the specifications stipulated in the contract.

In this case, the Buyer may cancel the contract, request replacement of the goods or apply penalty. The Seller is liable for any costs of replacement, transportation, warehousing, taxes and charges and any other costs that may occur including removing or destruction.

9. OFFERS REQUESTED

Offers must be sent by email to the following email address only:

teh_tender_services@icrc.org

Email's subject needs to mention:

RFT TEH/22/00003 – Purchasing of BAG, jute, for sand, 50x75cm – SUPPLIER'S NAME

Important notes:
- Kindly confirm your intention to participate or not in the tender
- Offers submitted after the specified closing date or not following the clauses of deposit are ineligible
- Offers sent to any other email addresses will be rejected.
- Communications, offers, technical information, and file names must be in **English**
- Please use the subject of this email in all your communications
- Email maximum size should **not exceed 4.9 MB**
- No compressed files nor links to Dropbox or similar.
- General Terms and Conditions should be signed from your side and sent back to us
- Application Form for vendor registration should be filled, signed, stamped (with a stamp in English) and sent to us.
- Offer changes by Seller must be received in writing prior to the closing date and must indicate that it is a revised quotation.

All participating Sellers will be notified of the result of the selection process as soon as it is concluded.

10. GENERAL CONDITIONS

All conditions not mentioned herein shall be governed by the ICRC General conditions on purchasing. Acceptance of the contract entails the waiving by the Seller of its General Conditions of Sales.
ICRC is not liable to provide any explanation for its final selection of the agencies.
It has to be noted that this Quotation does not imply any commission.

11. SPECIAL CONDITIONS

Documents included in this Tender are:
a) Request for Tender.
b) Picture of bag
c) ICRC General Conditions of procurement, each page signed and stamped by Supplier.

Supplier should sign and stamp each page of Tender Request at the lower right corner of the papers, in addition to the main signature and stamp wherever indicated.

It has to be noted that this Quotation does not imply any commission.

Any offered commission will lead to the Seller's suspension.

ICRC is not liable to provide any explanation for its final selection of the Seller.
ICRC reserves the right to award contract to another company, as it sees fit, without assigning any reason.

We thank you in advance for your response, and we remain at your disposal for any further information.

Best regards,

Purchasing team
Tehran- Iran